Minutes of Production Control Meeting held in the Committee Room on Thursday, 15.1.70.

PRESENT:

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	3 370	STUFFE WILDERS		73-010-17-030-1
Mr.	P.	Smallman	-	General Manager,
Mr.	W.	G. Irwin	-	Deputy Manager,
Mr.	R.	J. Ford	_	Undermanager,
Mr.	F.	Wilde	-	The same and the s
Mr.	C.	Corke	ng t	Mechanical Engineer,
Mr.	J.	Drummond	-	Deputy "
Mr.	A.	Wood	-	Asst. " "
Mr.	M.	Hibbert	-	11
Mr.	G.	Buckroyd	_	Electrical Engineer,
Mr.	J.	Young	_	Deputy " "
Mr.	C.	Ball	<u>Nav</u>	and the authorism of the fraction wells
Mr.	н.	Dunn	*	Materials Officer,
Mr.	E.	Robinson	## E	Overman,
Mr.	A.	Leeming		Senior Planner,
Mr.	S.	Gallimore	_	Production Control Clerk,
Mr.	F.	J. Willott	_	Asst. " " "

The meeting commenced with the Deputy Manager in the chair.

The minutes of the previous meeting held on Thursday, 8th January, 1970, were agreed to be a true record.

- FOYEGAND ELE

The statistics for the week ending 10.1.70 were presented and discussed. The saleable output at 8,117 tons was 1,983 tons below the forecast. vend between expected pithead and saleable output was 94.3%.

Comparison of Forecasted Outputs with Actuals (Saleable): W/Ended: 10th January, 1970. Band acong parent Vill Little parent viral blands are a bind

District:	Operational Forecast Tons:	Actual Tons:	Variance Tons:
No.1.North Holly Lane No.5.South Moss No.5.North Moss Developments:	3,400 3,600 2,800 300	1,965 3,236 2,735 181	- 1,435 - 364 - 65 - 119
ant den ko-modere Bevoer - Lake de Brizill paesit entestu of elem Miret B	10,100	8,117	- 1,983

The Face O.M.S. at 176.1 cwts. was 2.6 cwts. below the forecast. E.M.S. at 107/9d. and cost per ton at 12/3d. were respectively 3/4d. and 2d. below the forecast. The total colliery 0.M.S. at 39.3 cwts. was 3.1 cwts. below the forecast. The E.M.S. at 88/3d. and cost per ton at 44/11d. were 2/8d. below and 2/-d. above the forecasts. Manual S

OUTPUT:

No.1.N.Holly Lane - Operational Plan: 3,400 tons

1200 tons would be dropped due to the following: broken roof conditions, chocking over powered supports, dirt flushing over chocks.

No.5. South Moss - Operational Plan: 3600 tons

1000 tons would be dropped due to the following: bad ground at fault, electrical trouble, machine off pans.

No.5.North Moss - Operational Plan: 2800 tons This would be achieved.

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Admites of Production Control Meeting hold in the

The Operational Forecast for the week commencing 19.1.70 is as follows:-

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Mr. C. Buelong

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2/8d. Dalow und 2/-d. whose the forecasts.

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District:	Saleable Output:
No.1.North Holly Lane No.5.South Moss No.5.North Moss Developments:	3,400 3,600 2,800 300
u t jsal	10,100

MANPOWER:

Mr. J. Young The number of men on books at 1,027 was 2 less than the previous week. Changes were as follows:

Face.

Rectaton Englacers

	Left	race:	W *258		
			_ 1		
	the Control Control	Net Change:	- 1		
	Left	sewhere:			
			- 1		
	Engaged		+ 2		
-3	Manager in the chal	Net Change:	+ 1	the reserve	
	500	Surface:		F-5011 (20-82)	
January, 1970,	пет с	• • • • • • • • • • • • • • • • • • • •	FALL OF PERSONS AND PARTY.	the off	
		Net Change:	- 1	pearso exe	
.bessest bus	1.1.70 ware presented	TOTAL CHANGE:	-11	oft odf	
MATERIALS:	35 tomas bollow the for	Mil ben oner till, 6 de di	KJANA -	oldanias of	

MATERIALS:

- NE . If her Jugdue aldsales has bredtly betrege monthed buoy Spending at £1,987 was £7,299 below the forecast. Included in the spending was 300ft. of belting (£607), 10 lengths chain (£234) for the Banbury Development. 187 Dowty props had been returned and a credit of £3,536 had been received.

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004.8

NO.1.N.HOLLY LANE:

facountel It was reported that 16 bases had been installed on the powered supports and this would be continued over the week-end.

NO.5. SOUTH MOSS:

No.5. South Moss 18 line pans had been salvaged out of the carving and stacked on the Spill plates for the stage loader were being made in the Fitting Shop and would be put on at the week-end. Clutch plates on the main level haulage were suspect and arrangements were made to change these Thursday night. The rope in the top heading required extending and would be done on Saturday morning.

NO.5.NORTH MOSS: Routine inspection and servicing would take place at the week-end.

SALVAGE:

A supply of rails and fish plates were urgently required for the Bullhurst Dip and Mr. Dunn would put this in hand.

Difficulties were being experienced in salvaging parts of the T.B.80 in No.4. South Moss, due to convergence in the Dip.

DEVELOPMENTS:

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arred 0000 : cally Essections - seek street 2 ett A separate meeting had been held to discuss the development programme.

Ma. S. North Moss - Operations Plant 2800 tens

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GENERAL:

The return roller at the bottom of the Cockshead Dip was reported suspect and would be attended to this week-end.

In order to accommodate the new Bullhurst manriding system, it would be necessary to relay the rails, top and bottom, 150 yards of the dip and a start would be made on the top 150 yards on Monday.

In view of the transportation of supplies onto No.12.Landing, it was suggested that the switch-panel be re-located to provide better access and Mr. Buckroyd said that this would be organised.

SURFACE:

The brake linings on the Hesketh Winder would be changed on Sunday morning. Repairs caused by frost damage to the Yard and Whitfield Lane would be carried out at the week-end.

The Chairman thanked the officials for attending and closed the meeting.

Minutes of Production Control Meeting held in the Committee Room on Thursday, 26th February 1970.

PRESENT:

Mr. P. Smallman General Manager, Mr. W. G. Irwin Deputy Manager, Mr. R. J. Ford Undermanager, Mr. C. Corke Mechanical Engineer, Mr. J. Drummond Deputy " Mr. M. Hibbert Asst. Mr. A. Wood Mr. G. Buckroyd - Electrical Engineer, Mr. C. Ball - Deputy " Mr. H. Dunn - Materials Officer, Mr. A. Leeming - Senior Planner, Mr. S. Gallimore - Production Control Clerk, Mr. F. J. Willott -Asst.

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The meeting commenced with the Deputy Manager in the chair.

The minutes of the previous meeting held in the Committee Room on Thursday, 19th February, 1970, were agreed to be a true record.

The statistics for the week ending 21st February, 1970, were presented and discussed. The saleable output at 4,782 tons was 5,118 tons below the forecast. The vend between expected pithead and saleable output was 76.3%.

District	Operational Forecast Tons:	Actual Tons:	Variance Tons:
No.1.North Holly Lane No.5.South Moss No.5.North Moss Developments:	3,400 3,600 2,800 100	1,454 1,850 1,306 172	- 1,946 - 1,750 - 1,494 + 72
	9,900	4,782	- 5,118

The Face 0.M.S. at 98.1 cwts. was 85.2 cwts. below the forecast. The E.M.S. at 110/11d. and Cost per Ton at 22/7d. were respectively -/4d. and 10/7d. above the forecasts. The total colliery 0.M.S. at 20.4 cwts. was 21.3 cwts. below the forecast. The E.M.S. at 91/5d. and cost per ton at 89/10d. were 4/2d. below and 46/4d. above the forecasts.

OUTPUT:

No.1.N.Holly Lane - Forecast: 3400 tons

A shortfall of 1200 tons was due to fast chocks, box-holing and a water breakdown on the machine.

No.5.S.Moss - Forecast: 3600 tons

A shortfall of 900 tons was due to grading the conveyor and changing the top gear.

No.5.N.Moss - Forecast: 2800 tons

A shortfall of 1400 tons was due to convergence in the top level, restricting ventilation.

The operational plan for the week commencing 2nd March, 1970, is as follows:

System of the

TOTAL CHANGE:

240

PRODUNCE THE PRODUCTION

THE REPORT OF THE PARTY OF THE

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District:	Saleable Output Tons:		
No.1.North Holly Lane No.1.South Holly Lane No.1.South Banbury Developments:	3,400 3,000 4,000 100		
	10,500		

MANPOWER:

The number of men on books at 1,027 was 1 less than the previous week. Changes were as follows:-

The Block Department .

FACE:	
Engaged Transferred to surface Net Change:	+ 1 <u>- 1</u> <u>Nil</u>
Left	••• <u>= 2</u>
Net Change:	
SURFACE: Transferred from face	··· <u>+ 1</u>
Net Change:	<u>t_1</u>

Dayres bear order

PRO NOTAL PRINCIPLE

with all the fire

Spending were	g at £8,836 was £2,114 above the fored the following:	The state of the s	Included in the
	60 Dowty Props	£. 863 62 248	H/Lane:
	20 Troughs & Spacers	472 79 627	Banbury:
Description of the state of the	Water treatment ingredients Oils and Greases	265 354 6 2 7	SAN STANDARD

No.1.N.HOLLY LANE:

Adverse geological conditions were greatly hindering production. Servicing of the machine and chock maintenance would be carried out at the week-end.

with professional transmission from the form the form of the contract the state of the state of the

NO.5. SOUTH MOSS:

It was reported that the top gear required changing and this would be done at the week-end. minin has autovice but himself of our sat each ups the testiment is the

NO.5.NORTH MOSS:

troil)

In view of the face finishing production at the week-end, Mr. Ford said salvaging would commence immediately and suggested that an area underground be kept as a compound to receive salvage material, which would be held in readiness for re-use.

/Cont'd

National Coal Board Staffordshire Area:

Minutes of Production Control Meeting held in the Committee Room on Thursday, 11th June, 1970.

	The state of the s	930	
PRESENT:	Mr. P. Smallman		General Manager,
	Mr. W. G. Irwin		Deputy Manager,
	Mr. R. J. Ford		Undermanager, #
1.6	Mr. C. Corke		Mechanical Engineer,
	Mr. J. Drummond	-	Deputy " . "
Silver of the same	Mr. A. Wood	4	Asst. " "
	Mr. M. Hibbert	-	n n
	Mr. G. Buckroyd	- 1	Electrical Engineer,
	Mr. J. Young	-	Deputy " "
	Mr. C. Ball		in in the second second
	Mr. H. Green	-	Surface Superintendent,
N 900 BEN	Mr. H. Dunn	EGAT	Materials Officer.
	Mr. R. Whitehurst	4	Face Manager,
	Mr. S. Collinson		
	Mr. N. Barnsley	_	Overman,
	Mr. D. Stubbs	_	n in the second
	Mr. A. Jones		Head Roadman,
	Mr. E. Sellars	4.7	Mining Engineering Trainee,
	Mr. S. Gallimore	2	Production Control Clerk,
	Mr. J. Willott	-	Asst. " " "

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The meeting commenced with the Deputy Manager in the chair.

The minutes of the previous meeting held on Thursday, 4th June, 1970, were agreed to be a true record. The statistics for the week ending 6th June, 1970, were presented and discussed. The saleable output at 7,029 tons was 1,471 tons below the forecast. The vend between expected pithead and saleable output was 86.4%.

Comparison of Forecasted Outputs with Actuals (Saleable): W/Ended: 6th June, 1970.

District:	Operational Forecast:	Saleable:	Variance:
No.2.N.Holly Lane No.1.South Holly Lane No.1.South Banbury No.5.South Moss Developments:	2,650 2,650 3,000 Out of Phase 200	1,734 1,133 4,048 114	- 916 - 1,517 + 1,048 + 114 - 200
	8,500	7,029	- 1,471

OUTPUT:

No.2.N.Holly Iane - Operational Forecast: 1,800 tons

No.1.South Banbury - Operational Forecast: 2,200 tons

These will be achieved.

No.1. South Holly Lane - Operational Forecast: 1,800 tons

There would be a shortfall of 950 tons due to the following: Changing picks on the machine, machine losing oil, broken haulage chain, new gear on bunker scraper and absenteeism.

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1970, were a

The operational forecast for the week commencing 29th June, 1970, is as follows:-

District:	Saleable Tons:
No.2.N.Holly Lane No.1.S.Holly Lane No.1.South Banbury Developments:	1,820 1,680 3,060 140
	- 100 6,700 M

MANFO ER:

The number of men on books at 975 was 4 less than the previous week. Changes were as follows:-

	<u>Face</u> :	160	1
Left	••••••••	-	2
	Net Change:		2
nterl putrooning is	Elsewhere:	775	Me-s
Transferred from s	urface	+	6
	Net Change:	+	6
	Surface:		
Left	ewhere	-	26
ida (caberrado de bra Insu entraci abidabl	Net Change:	_	8
sulanble outint en	Total Change:	-	4

MATERIALS:

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Spending at £1,648 was £2,923 below the forecast. It was estimated that saving on the quarter would be approximately £18,000.

GENERAL:

It was arranged to beat-up during the holidays on the Bullhurst Crut and the dinting machine was ready for this job.

A lengthy discussion on the manriding installation took place.

The manriding trollies for the Bullhurst Dip should arrive at the colliery at the week-end and these would be installed over the holiday period.

Mr. Ford stressed that during the holidays all precautions for ventilation would be taken and notices would be posted where necessary.

Six rolls of brattice were to be made available in the pit bottom for emergencies.

At a separate meeting, arrangements would be made to install a new D.E.C.M.T. on the bottom section of the Banbury face to improve large coal percentage.

The Chairman thanked the officials for attending and closed the meeting.

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CERTIFIED.

Minutes of Production Control Meeting held in the Committee Room on Thursday, 16th July 1970.

	1800		*** ***	
PRESENT:	Mr. P.	Smallman		General Manager,
	Mr. R.	J. Ford		Undermanager,
	Mr. C.	Corke	-	Mechanical Engineer,
	Mr. J.	Drummond	-	Deputy " "
4.5	Mr. C.	Ball	-	Deputy Electrical Engineer,
-	Mr. J.	Young	-	
	Mr. H.	Dunn	-	Materials Officer,
-	Mr. E.	Robinson	-	Overman,
	Mr. N.	Barnsley	-	NEONESCE III
2 2 2	Mr. D.	Stubbs	-	(1)
the proviou	Mr. G.	Wareham		The mylber of men on bosist at 9
	Mr. R.	Hill	-	n en
	Mr. S.	Gallimore	-	Production Control Clerk,
	Mr. F.	J. Willott	-	Asst. " " " Edaling

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The meeting commenced with Mr. Ford in the chair.

The minutes of the previous meeting held on Thursday, 2nd July, 1970, were agreed to be a true record.

The statistics for the week-ending 11th July, 1970, were presented and discussed. The saleable output at 6,260 tons was 2,740 tons below the forecast. The vend between expected output and saleable was 77.5%.

Comparison of Forecasted Outputs with Actuals (Saleable): W/Ended: 11th July, 1970.

District:	Operational Forecast:	Saleable:	+ 171 - 650 - 2,298 + 37	
No.2.N.Holly Lane No.1.S.Holly Lane No.1.South Banbury Developments:	2,520 2,240 4,080 160	2,691 1,590 1,782 197		
	9,000	6,260	- 2,740	

The Face 0.M.S. at 134.5 cwts. was 36.2 cwts. below the forecast. The E.M.S. at 108/1d. and cost per ton at 17/4d. were 3d. below and 3/10d. above the forecasts. The total colliery 0.M.S. at 27.2 cwts. was 11.6 cwts. below the forecast. The E.M.S. at 90/9d. and cost per ton at 66/7d. were 1/4d. below and 19/1d. above the forecasts.

OUTPUT:

No.2.N. Holly Lane - Operational Forecast: 2,520 tons

There would be a shortfall of 170 tons due to extra timbering, grading A.F.C. and following dirt.

No.1.S.Holly Lane - Operational Forecast: 2,240 tons This would be achieved.

No.1.S.Banbury - Operational Forecast: 4,080 tons

There would be a shortfall of 200 tons due to Cockshead Dip belt breakdown, broken level belt and the Loco off at the Loader End.

Natilepel Conl Board:

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The operational forecast for the week commencing 20th July, 1970, is as follows:-

District:	Saleable Tons:
No.2.N.Holly Lane	2,520
No.1.S.Holly Lane	2,240
No.1.S.Banbury	4,080
Developments:	160
	9,000

MANPOWER:

CHAIR TRUE PAY LELENT RIMED

That May

The number of men on books at 963 showed no change from the previous week.

Mrs. S. Callingre - Production Control Clerk

The state of the s

MATERIALS:

Spending at £4,094 was £2,080 below the forecast. Included in the spending were 250 yards haulage chain (£48) and 7 lengths Parsons chain (£132).

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GENERAL:

A new rope was to be put on the No.11. Pikrose during the week-end.

It was decided that the new 4" pipe range, which was replacing the 2" range, would be continued over the week-end.

Mr. Ford requested the Engineers to contact other collieries with a view to obtaining a high pressure valve for the pump range.

It was agreed to clean up outbye from the loader end.

Mr. Dunn was asked to supply lime for whitewashing in the pit.

A discussion took place on the Crossing in the new Banbury development. It was agreed that this should be laid in over the week-end.

Rowe and Co. would continue ripping down the Banbury main dip to a point where the junction would be made for No.1.North Banbury Main Gate.

Maximew and Co. had been detailed to carry on chocking and girdering at the bunker landing during Saturday and Sunday.

SALVAGE:

viscoud dead will imadesipal or out an

Magry and Co. would salvage rings and struts from the Bullhurst.

The Face Collab. at Long Corter was 16-2 owter, below the forestat. Che

There arould be a shorteful of 170 tone due to cotor bloom acoust

Mr. Dunn said that panels and transformers cables etc. would be salvaged from the North Moss during next week.

The Chairman thanked the officials for attending and closed the meeting.

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Minutes of Production Control Meeting held in the Committee Room on Thursday, 27th August 1970.

			.(0)	was 250 yards of Type 7 Outsing Cable (Cl.,C)
Mr.	P.	Smallman		General Manager,
Mr.	W.	G. Irwin	-	Deputy Manager,
Mr.	R.	J. Ford	calla.	Undermanager, was best to be t
Mr.	C.	Corke	-	Mechanical Engineer,
Mr.	J.	Drummond	(- ():	Deputy "some "a war boat not wanted (t)
Mr.	G.	Buckroyd	_	Electrical Engineer,
Mr.	J.	Young		Deputy " bel " darif ed of the mebrust (S)
Mr.	J.	Wallett	-	Asst. " "
Mr.	Н.	Dunn	-	Materials Controller, and to a manufacture (1)
Mr.	R.	Whitehurst		Face Manager,
Mr.	S.	Collinson	300	and " no and bear bear whe and to edded with
Mr.	F.	Archer		want rest restront to Lietch
Mr.	R.	Hill	-	Overman,
Mr.	G.	Wareham		o abtley of Janel to tent betate asw dl
	Mr.	Mr. W. Mr. R. Mr. C. Mr. J. Mr. G. Mr. J. Mr. J. Mr. H. Mr. R. Mr. R. Mr. R. Mr. R. Mr. R.	Mr. P. Smallman Mr. W. G. Irwin Mr. R. J. Ford Mr. C. Corke Mr. J. Drummond Mr. G. Buckroyd Mr. J. Young Mr. J. Wallett Mr. H. Dunn Mr. R. Whitehurst Mr. S. Collinson Mr. F. Archer Mr. R. Hill Mr. G. Wareham	Mr. P. Smallman - Mr. W. G. Irwin - Mr. R. J. Ford - Mr. C. Corke - Mr. J. Drummond - Mr. G. Buckroyd - Mr. J. Young - Mr. J. Wallett - Mr. H. Dunn - Mr. R. Whitehurst - Mr. S. Collinson - Mr. F. Archer - Mr. R. Hill -

of 952 was 3 Leas thon the previous week.

Mr. J. Willott

Mr. Robinson requested that the belt be concente and thin was agreed.

and the ference of the star of the main and to make the orit to addated The meeting commenced with Mr. Ford in the chair.

. s Best unself ban The statistics for the week ending 22nd August, 1970, were presented and The saleable output at 7,536 tons was 1,464 tons below the forecast. The vend between expected pithead and saleable output was 83.9%.

Mr. S. Gallimore - Production Control Clerk,

Comparison of Forecasted Outputs with Actuals (Saleable): W/Ended: 22nd August, 1970.

District:	Operational Forecast:	Saleable:	Variance:
No.2.North Holly Lane No.1.South Holly Lane No.1.South Banbury Developments:	2,520 2,240 4,080 160	2,392 1,578 2,794 272	+ 372 - 662 - 1,286 + 112
· iawaliewa an egonia	9,000	7,536	es liffi est

The Face O.M.S. at 135.9 cwts. was 17.9 cwts. below the forecast. The E.M.S. at 110/3d. and cost per ton at 16/3d. were 1/3d. and 2/1d. above the forecasts. The total colliery 0.M.S. at 32.8 cwts. was 6.2 cwts. below the forecast. The E.M.S. at 95/8d. and cost per ton at 58/5d. were 3/7d. and 11/1d. above the forecasts. movie year food theff of borners want to alleted

OUTPUT: to truth out and the dans of the state of the sta

No.2.N.Holly Lane - Operational Forecast: 1,820 tons This will be achieved.

tion idula set no Tro ad bive water bears and add . Now No.1.S. Holly Lane - Operational Forecast: 1,680 tons

There would be a shortfall of 300 tons due to grading the conveyor, water in pummel end, difficulty with chocks, preparing to change the machine and absenteeism.

No.1.S.Banbury - Operational Forecast: 3,060 tons

There would be a shortfall of 1,500 tons due to fault preparation, damaged shearer cable and absenteeism. /Cont'd....

demand and the office out of the contraction of the property of

MANPOWER: CAMERICAN YELL MANPOWER:

The number of men on books at 957 was 3 less than the previous week.

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MATERIALS:

Spending at £6,296 was £674 above the forecast. Included in the spending was 250 yards of Type 7 Cutting Cable (£1,090).

Manuves of Production Control Hesting belt in the

Committee Loom on Thursday, 27th august 1970.

GENERAL:

It. W. C. Trustas w Deputy Manuser. Mr. Ford outlined the main jobs during the holidays, as follows:

a constant Marsaged -

- erseniasi (apinadani dare) 3 .ak (1) Banbury top head new advanced heading to be made.
- the C. Brokrady Meetrical Basineer. Tandem belt to be installed in the North Banbury top gate.
- Shortening of main crut belt.

Details of the advanced heading on the South Banbury had been discussed in detail at another meeting. ing and

. detail

Mr. H. Walbelmarst - Face Manager.

It was stated that at least 15 yards of space must be available to install this belt. At the present time, ten yards are completed and Maximew and Co. will work this week-end, if necessary. In the meantime, arrangements have been made to install the belt gear while crutting is taking place, the gear to be moved into position when crutting is completed.

PROFESSION - --

Mr. Robinson requested that the belt be in sequence and this was agreed.

Details of the shortening of the main crut belt were discussed and the main work on the move-out could not start until the Banbury advanced heading had been made.

The statististics for the week ending 22nd august, 1970, were presented and Mr. Ford asked what the prospects were of building the loop under the present belt and Mr. Drummond said that he would be able to make a start of this.

The electric supply was discussed and agreed to all the above jobs.

The bridge at Rowe's was to be completed during the week-end.

The transformer house at the Hardmine should be completed by the week-end and it was also arranged to build the Joy Loader in the Hardmine. Willes ridack. S. ok.

The Assistant Electrical Engineer said that 100 yards of H.T. cable would be needed and it was agreed to get this on the job. Paye Lopments:

SALVAGE:

Mr. Hill gave the present position of salvage as follows:

1100 yards of H.T. cable were uncoupled and ready to be transported out. Also, there was a large amount of 2" and 4" pipes to come out. This would complete the salvaging on the main level.

The H. H. S. at 12/8d. and vout per tot of 58/5d. were 3/7d. and 11/1d. above the Details of items returned to Plant Pool were given.

Mr. Corke stated that work would be done on the winding engine during the holiday but this would not delay manriding. northerno - east click, M. S. oN

The Hesketh winding engine was to be tested on the Tuesday of the holiday week. The compressed air would be off on the night shift.

Most of the second Longithmass - one at the file of Vulcanising the Cockshead belt was to be done on Thursday of the holiday week but it must be ensured that the Banbury advanced heading was complete before this was commenced.

Mr. Wareham said that the Hauser dinting machine had been dismantled and delivered to No.11. and allows of the anos off, I in Claim the and bloom stall

A discussion on the progress of the new manriding engine at the top of the Ranbury back dip took place.

DOC 1984 The Chairman thanked the officials for attending and closed the meeting.

CW/C/13 53